



PARENT CODE OF CONDUCT

Adopted by the Governors:	July 2024
Review Date:	July 2026

Updates since last edition

Number section	Title section	Details of changes
n/a	n/a	This is a new policy.

Introduction

We are very fortunate to have a supportive and friendly parent body. We recognise that educating children involves partnership between parents, class teachers and the school community. This policy should be read in conjunction with the Hadleigh Infants & Nursery School Social Media Policy.

1. Purpose and scope

At Hadleigh Infants & Nursery School, we believe it's important to:

- Work in partnership with parents to support their child's learning
- Create a safe, respectful and inclusive environment for pupils, staff and parents
- Model appropriate behaviour for our pupils at all times

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the Staff Code of Conduct) and students (through our Behaviour Policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- Anyone with parental responsibility for a pupil
- Anyone caring for a child (such as grandparents or child-minders)
- Anyone representing the parent of a child.

2. Our expectations of parents and carers

We expect parents, carers and other visitors to:

- Respect the ethos, vision and values of our school
- Work together with staff in the best interests of our pupils
- Treat all members of the school community with respect – setting a good example with speech and behaviour
- Seek a peaceful and reasonable solution to all issues
- Seek to clarify a child's understanding of events with the school's view in order to bring about a peaceful solution to any issue
- Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct
- Respectfully approach members of school staff to help resolve any issues of concern

3. Behaviour that will not be tolerated

- Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches, at the school boundary)
- Swearing, or using offensive language
- Threatening harm to a member of school staff, governor, visitor, member of the community, fellow parent or pupil
- Intimidating behaviour, including shouting/a raised voice aimed at members of staff, pupils or other parents
- Damaging or destroying school property
- Abusive or threatening e-mails or text/voicemail/phone messages or other written communication, including on school communication platforms.
- The school does not permit electronic recordings of meetings or telephone calls by parents or staff without the explicit prior permission of all involved, and in agreement with senior leaders
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on school communication platforms or social media platforms (please see Social Media Policy)
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Smoking or vaping on the school premises
- Possessing or taking drugs (including legal highs)
- Not adhering to school policy (eg nut-free policy, bringing dogs onto the school site)

4. Reporting Incidents

Process for reporting incidents:

- If anyone witnesses or is a victim of any of the above behaviour, this must be reported to a member of the Senior Leadership Team (via the school office for parents and community members).
- The Leadership Team will carry out an investigation and the Headteacher will decide on next steps.
- A member of the Senior Leadership Team will ensure the person who reported the matter is communicated with until the matter has been resolved, ensuring confidentiality procedures are maintained.

5. Breaching the code of conduct

Should any of the above behaviour occur on school premises and depending on the nature of the incident, the school may take any of the following actions.

- Send a warning letter to the parent
- Limit contact by allocating one key staff member to communicate with
- Request that communication is in writing only
- Invite the parent into school to meet with a senior member of staff or the Headteacher
- Contact the appropriate authorities
- Ban the parent from the school site

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the Headteacher. We trust that parents will assist our school with the implementation of this policy, and we thank you for your continuing support of the schools.